

**Mississippi Health Care Association**  
**Presents**  
**FACILITY-WIDE RESOURCE**  
**ASSESSMENT WORKSHOP**

**October 4, 2017** - **Oxford Convention Center Auditorium**  
**102 Ed Perry Blvd**  
**Oxford, MS 38655**

**October 5, 2017** - **Mississippi Health Care Association**  
**303 Brame Rd**  
**Ridgeland, MS 39157**

**8:00 a.m. to 8:30 a.m. - Registration**

**8:30 a.m. to 3:15 p.m. - Workshop**

This one-day interactive workshop will provide long-term care providers with the necessary tools and resources to be compliant with the New Requirements of Participation for Phase 2 of the Mega Rule related to the Facility-Wide Resource Assessment (FWRA).

Not only will participants receive education on these new regulations due by November 28, 2017, but the class is designed to be a **working development day for leaders** to organize information for the FWRA. Attendees will receive tools, resources and forms electronically on a flash drive. It is suggested (however, not required) that two or more staff members from each facility attend the workshop. Ideal attendees would be the Administrator, Director of Nursing, Quality Improvement Coordinator and Maintenance/Plant Manager. For this to be an effective educational opportunity for you, there will be **“WORKSHOP HOMEWORK.” PLEASE SEE THE LAST PAGE OF THE FLYER FOR THE LIST OF THINGS TO BRING** in order to get the maximum benefit from the workshop.

This workshop is being presented by Pathway Health Services. Pathway Health is a professional management and consulting organization serving clients in the long-term care and post-acute care industry. The Pathway presenter will be Susan Kelleher, RN, CWCN. Susan has served in a wide variety of clinical and management positions including Director of Nursing, Director of Clinical Operations and Clinical Director in long-term care, home health and outpatient clinic settings. As a Pathway consultant, Susan provides a wide range of services to long-term care facilities.

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**MCKESSON**

# FACILITY-WIDE RESOURCE ASSESSMENT WORKSHOP

October 4, 2017 - Oxford Convention Center / October 5, 2017 - MS Health Care Association

## \*\*\*\*\*IMPORTANT INFORMATION\*\*\*\*\*

1. **DEADLINE** to ensure receipt of workshop materials is **September 27, 2017**.
2. Attendees will receive printed copy of template materials and PowerPoint presentation as well as a USB flash drive with formatted templates.
3. You may bring your laptop computer to access the materials on the flash drive that will be provided and referenced. This is optional. Some outlets are available but we suggest you come with your laptop charged.
4. A **Boxed Lunch** will be provided.

### CIRCLE LOCATION CHOICE:

**OXFORD**

**RIDGELAND**

NAME OF ATTENDEE(S)

EMAIL ADDRESS (for receipt of handouts)

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\_\_\_\_\_  
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\_\_\_\_\_

MHCA Members - \$150.00 per Attendee

Non-members - \$350.00 per Attendee

Facility: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Method of Payment: Check# \_\_\_\_\_ TOTAL AMOUNT PAYING \_\_\_\_\_

Visa # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Expiration Date \_\_\_\_\_ V-Code \_\_\_\_\_

MasterCard# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Expiration Date \_\_\_\_\_ V-Code \_\_\_\_\_

Credit Card Billing Address (if different from above)

\_\_\_\_\_  
\_\_\_\_\_

**NO  
SEASON  
TICKETS**

REGISTRATION IS NOT COMPLETE UNTIL PAYMENT IS RECEIVED

For Questions call 601-898-8320

### NOTE CHANGE OF ADDRESS:

Mail Registration & Payment to:  
Mississippi Health Care Association  
303 Brame Road  
Ridgeland, MS 39157

Scan/Email Registration with Credit Card Payment to [rosemary@mshca.com](mailto:rosemary@mshca.com)  
Fax Registration with Credit Card Payment to 601-898-8341  
**(PLEASE CALL TO VERIFY RECEIPT OF FAX)**

Note: MHCA Educational Policies can be found on the MHCA website at [www.mshca.com](http://www.mshca.com)

If you need special aids for services identified under the Americans with Disabilities Act, please call MHCA at 601-898-8320

# FWRA WORKSHOP HOMEWORK

Please bring the following documents to the workshop:

1. Governance information
2. A copy of your Mission Statement ( and a copy of your Vision Statement if you have one)
3. An organizational chart of your parent company—if your operation is owned by a parent company
4. A list of your major group of employees, with the number of desired employees for each group and any descriptions of minimum education, certification, or licensing levels required for each group
5. A list of care-related training topics that you provide to your staff
6. CMS Form 671/672
7. Facility layout / floor plans / campus layout
8. Inventory of major equipment, buildings, structures, and vehicles

Please bring samples of the following:

1. Preventive maintenance plans
2. Electronic health record policies
3. HIPAA policies related to records
4. Electronic use policies
5. Third party agreements (service for day-to-day and emergency)
6. Emergency preparedness information
7. Infection Control policies
8. QA / QAPI polices

Please bring lists of the following:

1. Key personnel
2. Staff listing (name, title, date of hire)
3. Staffing patterns for dietary
4. Staffing patterns for nursing
5. Types of care provided
6. Top five diagnosis of residents served

This seminar has been approved for 5 continuing education hours for Nursing Home Administrators by the Mississippi State Board of Nursing Home Administrators.